



Republic of the Philippines  
**Securities and Exchange Commission**

EDSA, Greenhills, Mandaluyong  
Metro-Manila

S.E.C. Reg. No. 60782

**CERTIFICATE OF FILING OF AMENDED BY-LAWS**

TO ALL TO WHOM THESE PRESENTS MAY COME, GREETINGS:

THIS IS TO CERTIFY that the amended By-Laws of the

UNITED ARCHITECTS OF THE PHILIPPINES, INC.

copy annexed, adopted by a majority vote of the Board of Directors and by  
the majority of the members on August 11 & October 24, 1984/<sup>P</sup>, respectively  
by a majority of the Board of Directors and countersigned by the  
Secretary of the corporation, was filed in this Office on the 14<sup>th</sup> day of December,  
1984, pursuant to the provisions of Section 48 of the Corporation Code of the  
Philippines, Batas Pambansa Blg. 68, approved on May 1, 1980, and attached to the other  
papers pertaining to said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of this  
Commission to be affixed at Mandaluyong, Metro-Manila, Philippines, this 14<sup>th</sup> day of  
December, in the year of our Lord nineteen hundred and eighty-four.

*Rosario N. Lopez*  
ROSARIO N. LOPEZ

Associate Commissioner



84 NOV 27 All: 16

ARTICLE I  
NAME AND DOMICILE

RECORDS  
DIVISION

SECTION 1. NAME

The name of this organization shall be "UNITED ARCHITECTS OF THE PHILIPPINES, INC." (UAP)

SECTION 2. DOMICILE

The UAP shall have its domicile and principal office in the City of Manila.

ARTICLE II  
PURPOSE AND OBJECTIVES

SECTION 1. PURPOSE AND OBJECTIVES

The Architects of the Philippines aware of the need of integrating the architectural profession in order to better project the value and importance of the role of the architect in nation building and public service, hereby adopt the following objectives:

- a) To unite all registered architects of the Philippines;
- b) To establish and promote the highest standards of ethical conduct and excellence in the practice and service of the architectural profession;
- c) To uplift the standards of architectural education, conduct researches, accumulate and disseminate information and ideas in architecture, environmental design, ecology, technology, culture and other related fields;
- d) To cooperate and coordinate with other allied professions, trades and industry;
- e) To participate in matters concerning national development of the country;
- f) To cooperate with the Board of Architecture and other government agencies;



- g) To cooperate and coordinate with international organizations in the fields of architecture, environmental design and other field of arts, science and technology; and
- h) To render any lawful and appropriate assistance to any of its members.

### ARTICLE III MEMBERSHIP

#### SECTION 1. TYPES OF MEMBERS

The UAP shall have the following types of members: corporate members, charter corporate members, fellows, members emeritus, honorary members and corresponding members. (Amended Oct. 24, 1984)

#### SECTION 2. CORPORATE MEMBER

a) qualifications. Any duly registered architect in the Philippines is qualified to be a corporate member provided he goes thru the proper procedures as provided for in these By-Laws.

b) Rights and Privileges. Every corporate member, in good standing, has the right to vote and be voted upon and print after his name the initials, "UAP", representing "UNITED ARCHITECTS OF THE PHILIPPINES, INC."

c) Membership in Chapter. Every corporate member shall be a member of a UAP Chapter on the basis of residence, place of work or place relevant to his practice. (Amended Oct. 24, 1984)

d) Consideration on Membership.

d.1 Application for Membership. A properly accomplished and sponsored application for membership shall be submitted to the secretary of the UAP chapter who shall forward the membership form together with the vouchers for the payment of the initiation fee and annual dues to the chairman of the Committee on Membership of the UAP Chapter.

(Amended Oct. 24, 1984)



of the application for membership by the chairman of the chapter Committee on Membership, there is no objection from among the members by written communication to the National Secretary of UAP or the UAP chapter, the Committee on Membership of the UAP chapter shall vote to recommend the approval of the application to the Chapter's Board of Directors, which shall immediately act on the matter. An affirmative vote of majority of the members of the UAP Chapter's Board of Directors shall be required to recommend to the National Board of Directors, thru the National Committee on Membership, the approval of the application. An affirmative vote of 2/3 shall be required for the approval by the National Board of Directors of the application. Once the approval of the application is confirmed by the National Board of Directors, the chapter secretary shall notify the applicant in writing of his acceptance. He shall be inducted at a regular meeting of the Board of Directors or general membership of the Chapter, during which he shall be issued his certificate of membership signed by the National President and the National Secretary. (Amended Oct. 24, 1984)

d.3 Rejection. An application for membership is considered rejected if after considering properly registered objections which shall be limited to: membership with conflicting organizations from which he has not resigned, evidence that he is not a duly registered architect, conviction by the courts of a felony involving moral turpitude, or other derogatory information, if any, on the application, the Committee on Membership of the chapter vote to reject the application. (Amended Oct. 24, 1984)



e) Good standing.

- e.1 Any member who unreasonably fails or neglects to pay his dues or other obligations to the UAP for a period of at least one (1) year is not in "good standing" with the UAP. As soon as a member is not in good standing, as determined by the treasurer and the secretary of a UAP Chapter, his membership is automatically suspended and he shall not enjoy the rights and privileges of the UAP.
- e.2 Once suspended, a member shall be classified in the official membership roster of the UAP as an "Inactive Member."
- e.3 An inactive member may reactivate his membership by reapplying to the secretary stating his justification for the approval thereof. As a further requisite for the consideration of his re-application, a suspended member shall pay in advance at least one-half (1/2) of his annual membership dues and settle all other obligations, if any, that he has, to the UAP prior to his suspension, and promise in writing to pay as they fall due any and all dues and obligations he has or will have to the UAP.

f) Re-application. An application for membership which has been rejected or disapproved may only be refiled after the lapse of at least one (1) year from the date of its rejection or disapproval. (Amended Oct. 24, 1984)

g) Resignation. A corporate member can resign from UAP if he is in good standing at the time of his resignation. A letter of resignation shall be addressed to the chapter secretary who will endorse it to the UAP National Board thru the National Secretary. The UAP National Board shall then decide if he is qualified to resign, that is, if he is not charged formally for unprofessional practice or misconduct. The secretary of UAP shall transmit to the resignee within reasonable time and in writing whatever decision the UAP Board of Directors shall take on the resignation.

(Amended Oct. 24, 1984)

h) Refund of fees and due. If an applicant for membership is rejected, the initiation fees and annual dues paid to the UAP by the applicant shall be refunded to him.

### SECTION 3. CHARTER CORPORATE MEMBER

a) Qualification. All corporate members of the three (3) organization, i.e. Association of the Philippine Government Architects (APGA), League of Philippine Architects (LPA) and Philippine Institute of Architects (PIA), who are in good standing at the time of the approval of the Constitution and the By-Laws, shall be considered charter corporate members, provided that they have registered with UAP on or before December 31, 1975.  
(Amended Oct. 24, 1984)

b) Rights and Privileges. Every charter corporate member who is in good standing with the UAP shall have the right to a document evidencing his membership thereto, receive and abide by this By-Laws, use and print after his name the initials "CUAP", representing "Charter Corporate Member; United Architects of the Philippines", vote and if qualified, be voted upon or appointed to office in the UAP, subscribe to all publications and documents issued by the UAP for the information, assistance and guidance of its members and participate in all the activities of the general membership.  
(Amended Oct. 24, 1984)

### SECTION 4. FELLOW

a) Fellow. Any corporate member upon his formal bestowal of the title Fellow, shall have the right to use and print after his name the initials "FUAP", representing "Fellow, United Architects of the Philippines".  
(Amended October 24, 1984)

b) Qualifications. Corporate members, to qualify for nomination to Fellowship must have been in good standing with the UAP continuously for at least ten (10) years at the time of his nomination and must have rendered notable contribution to the advancement of the architectural profession be it in design, construction, journalism, education or public service, for which the Jury of Fellows nominated him as Fellow and confirmed by at least three-fourths (3/4) affirmative vote of the National Board of Directors in secret ballot. All fellows of the Association of Philippine Government Architects (APGA), League of Philippine Architects (LPA) and



Philippine Institute of Architects (PIA) who have been elevated to Fellowship on or before March 14, 1975 shall, on the date of approval of this By-Laws, March 14, 1975, automatically be considered Fellows of the United Architects of the Philippines, provided that they shall have applied for and their membership accepted by the UAP not later than August 31, 1979.

In considering the required 10-year continuous good standing residency in the UAP of a Corporate Member for qualification to FELLOW, UAP, his length of residency as a corporate member in good standing in any of the three sponsoring organizations of UAP namely: APCA, LPA & PIA prior to his membership to UAP, shall be included in the counting of the 10-year continuous UAP residency qualification.

c) Nomination. Nomination to fellowship shall be made through a written petition by at least twenty corporate members in good standing belonging to the same district signing as nominators, or by a group of at least ten (10) Fellows in good standing excluding the Jury members. The nomination papers shall be submitted to the Chairman of the Committee on Awards. The Committee on Awards shall process the nomination papers based on the basic requirements as provided by this By-Laws. The nomination papers shall then be sent to the Chancellor of the Jury of Fellows. The Jury of Fellows, which shall be composed of the officers of the College of Fellows plus four (4) other fellows who shall be past chancellors or past vice-chancellors, chosen by the College of Fellows during the convocation, shall cast their ballots secretly upon the nomination and send the results thereof, within one (1) month from the time the Jury receives the nomination, to the National Board of Directors through the Secretary. A three-fourths (3/4) affirmative vote of the Board of Directors on the nomination favorably endorsed by the Jury of Fellows shall confer fellowship upon the nominee. At the next general meeting, the National President shall officially confer the fellowship upon the nominee and give him his Certificate of Fellowship. No incumbent member of the National Board may nominate or be nominated to Fellowship during his term. (Amended October 24, 1984)

d) Rights and Privileges. Every corporate member who has been conferred fellowship continues to enjoy all the rights, privileges and responsibilities of a corporate member, but as a mark of distinction and honor the privilege to use the title "Fellow" print after his name the



at all formal social functions of the UAP and the right to a diploma evidencing his fellowship, to attend all meetings of the College of Fellows and sit with the Jury of Fellows.

e) College of Fellows - The College of Fellows shall be composed of all corporate members who hold the title of "FELLOW, UAP". Any corporate member upon is formal bestowal of the title "FUAP", automatically becomes a member of the College of Fellows. The College of Fellows shall formally convene annually in conjunction with the UAP Annual Convention in order to elect from among themselves the JURY OF FELLOWS. The College of Fellows may adopt its own structure, regulations and activities, but they shall be subject to the approval of the UAP Board of Directors. (Refer to the latest By-Laws of the College of Fellows).

f) Likha Award. The highest distinction that may be bestowed by the National Board upon a Fellow of the United Architects of the Philippines is the Likha Award. This award shall be given as a recognition of his having achieved the highest standards of ethical conduct and excellence in the practice and service in the different fields of the architectural practice and for his distinguished contribution and service to the UAP organization and to his community, his government and country. (Amended Oct. 24, 1984)

#### SECTION 5. MEMBER EMERITUS

a) Qualifications. A member emeritus is a corporate member who has been in good standing with the association continuously for at least fifteen (15) years, and retires from the practice of architecture. He shall be conferred the title of member emeritus upon written recommendation of the membership committee and approved by the National Board of Directors. (Amended Oct. 24, 1984)

b) Rights and Privileges. Every corporate member who has been conferred the status of member emeritus continues to enjoy all the rights, privileges and responsibilities of a corporate member, and has the privilege to use the title "Member Emeritus", print after his name the initials



"EUAP", and is exempt from the payment of all fees and dues.

#### SECTION 6. HONORARY MEMBER

Honorary membership in the UAP may be conferred upon any person who is not an architect, but who is nominated by at least ten (10) UAP Fellows in good standing, who has distinguished himself to be of high reputable character, has contributed and given special service to the architectural profession, arts or allied sciences, journalism and public service, is elected by the National Board of Directors of the UAP upon recommendation of the Committee on Membership as honorary member.

#### SECTION 7. CORRESPONDING MEMBER

Corresponding membership in the UAP may be conferred upon foreign architects of high and reputable character, who, having contributed to the advancement of the architectural profession, is nominated by at least ten (10) corporate members in good standing and elected by the National Board of Directors of the UAP thru the recommendation of the Committee on Membership as corresponding member.

#### SECTION 8. DISCIPLINARY ACTIONS

a) Unprofessional or Unethical Conduct - Any member who acts and otherwise conducts himself in a manner which shall bring disrepute or lessen public confidence in the UAP in particular and the architectural profession in general, or violate the Architects National Code or Rules and Regulations governing the practice of architecture, or the UAP By-Laws or the UAP Election Code, is liable for reprimand, suspension or expulsion. Any complaint against any member in this regard shall be filed in writing by any other member addressed to the Committee on Professional Practice thru the National Secretary. The member charged shall be duly notified in writing and provided copies thereof by the National Secretary. The Committee shall then, upon due consideration, recommend action to be taken by the UAP Board on the charged member and the recommendation shall be approved by at least three-fourths (3/4) of the entire UAP National Board. (Amended Oct. 24, 1984)

b) Dual Membership and Support to Conflicting Organizations. Any member who maintains membership, forms, joins, enlists in, abets or participate in activities of, or gives support to other organizations not acceptable to the UAP whose purposes, objectives, intent and/or actuations cause confusion or lessen public confidence in the UAP as the duly accredited bonafide professional organization for architects, is liable for reprimand, suspension or expulsion. Any complaint against any member in this regard shall be filed in writing by any other member addressed to the Committee on Membership through the National Secretary. The member charged must be duly notified in writing and provided copies thereof by the National Secretary. The Committee shall then, upon due consideration, recommend action to be taken by the UAP National Board on the charged member and the recommendation shall be approved by at least three-fourths (3/4) vote of the entire UAP National Board.

c) Suspension or Expulsion

- c.1 Any member who shall be suspended or expelled under the provisions of a) and b) of Section 8, shall lose and forfeit all honors, titles, rights and privileges previously bestowed and/or recognized by UAP.
- c.2 An expelled member or a member who resigned due to circumstances mentioned in a) and b) of Section 8, who shall reapply for membership shall comply with the requirements and procedures on application to membership, and if readmitted his former honors, titles and privileges shall still remain lost and forfeited, and his residency shall begin only from the date of his readmission.
- c.3 Any member convicted by the courts of any felony or misdemeanor and whose license and registration has been cancelled by the Professional Regulation Commission shall automatically cease to be a member of the UAP.



c.4 Any member whose membership ceases, either by resignation or expulsion, shall on demand surrender to the UAP his certificate of membership.

d) National Board Action. Notwithstanding the provisions of the preceeding sections a & b, the National Board of Directors may, on its own initiative, and without the need of a formal complaint filed by any person, inquire into any unprofessional or unethical conduct, dual membership and support to conflicting organizations, or any violation of any provision of the UAP By-Laws or the Election Code, committed by any member of UAP, or of any of its chapters and after due consideration take whatever action it may deem warranted. Such action may include reprimand, suspension, removal from any office of the UAP, or expulsion from the UAP, of the erring member, as well as recommendation to the Board of Architecture, Professional Regulation Commission, for his suspension from the practice of Architecture.

e) Non-Answerability of the UAP. In the absence of a showing of malice, bad faith or negligence, the UAP, its national officers and directors, the officers and directors of all chapters, and all committees, national and local, and the members thereof, shall not be answerable for any damage incident to any complaint, charge, investigation, prosecution, proceeding, trial, decision, resolution, or action had, made or done under the authority of the UAP By-Laws.

#### ARTICLE IV FEES AND DUES

SECTION 1. The UAP shall levy initiation fee and annual dues as follows:

- |                                |               |
|--------------------------------|---------------|
| 1. <u>Initiation Fee</u>       | <u>P40.00</u> |
| 2. <u>Annual National Dues</u> | <u>150.00</u> |

SECTION 2. Payment of fees, dues and assessments shall be in accordance with the policies to be adopted by the Board of Directors of the UAP.

(Amended Oct. 24, 1984)

are exempt from any fees or dues of the UAP, but may make donations, bequeaths and other contributions to the UAP for specific purposes.

SECTION 4. In addition to fees and dues, the UAP, through the Board of Directors may accept donations, bequeaths and other contributions, fine or make special assessments on its members, and otherwise raise funds for the attainment of its objectives.

## ARTICLE V NATIONAL BOARD OF DIRECTORS

### SECTION 1. GENERAL FUNCTIONS

a) The National Board of Directors is the governing body of the UAP. It shall promulgate policies and rules and regulations in accordance with this By-Laws to guide the UAP in the attainment of its objectives.  
(Amended Oct. 24, 1984)

b) The Board of Directors shall coordinate and lend assistance to the Board of Architecture as its extension arm in the implementation of the architect's law, and rules and regulations promulgated by the Professional Regulation Commission regarding the professional practice of the architect.

c) The Board of Directors shall administer, control and direct the business and social affairs of the UAP. It shall exercise all authority, rights and powers of the UAP over its members and is the trustee and custodian of all properties and interests of the UAP.

d) The Board of Directors shall elect from among the directors at large the officers of the UAP. (Amended Oct. 24, 1984)

e) The Board of Directors has the power to confirm or reject the appointments and termination of service of any employee of the UAP made by the president.

### SECTION 2. COMPOSITION

The National Board of Directors shall be composed of seventeen (17) members, elected by the Electoral College from among the corporate members pursuant to the provisions of this By-Laws and the Election Code and dis-



tributed as follows:

- a) Five (5) directors at large
- b) Twelve (12) directors representing the twelve regional districts constituted as follows:

Regional District I -(Northern Luzon) - Comprising the provinces of  
and the cities within:

- |                        |                              |
|------------------------|------------------------------|
| 1. <u>Abra</u>         | 8. <u>Isabela</u>            |
| 2. <u>Batangas</u>     | 9. <u>Kalinga Apayao</u>     |
| 3. <u>Benguet</u>      | 10. <u>La Union</u>          |
| 4. <u>Cagayan</u>      | 11. <u>Mountain Province</u> |
| 5. <u>Ifugao</u>       | 12. <u>Nueva Viscaya</u>     |
| 6. <u>Ilocos Norte</u> | 13. <u>Pangasinan</u>        |
| 7. <u>Ilocos Sur</u>   | 14. <u>Quirino</u>           |

Regional District II - (Central Luzon) - Comprising the provinces  
of and the cities within:

- |                       |                    |
|-----------------------|--------------------|
| 1. <u>Bataan</u>      | 4. <u>Pampanga</u> |
| 2. <u>Bulacan</u>     | 5. <u>Tarlac</u>   |
| 3. <u>Nueva Ecija</u> | 6. <u>Zambales</u> |

Regional District III - Area of the City of Manila north of  
Pasig River

Regional District IV - Area of the City of Manila south of  
Pasig River

Regional District V - Area of Quezon City north of Quezon  
Boulevard and Don Mariano Marcos Avenue

Regional District VI - Area of Quezon City south of Quezon  
Boulevard and Don Mariano Marcos Avenue

Regional District VII - Area comprising Caloocan City and the  
municipalities of Valenzuela, Malabon,  
Navotas, Marikina, Pasig, Mandaluyong,  
San Juan and Taytay.

Regional District VIII - Area comprising the City of Pasay and the municipalities of Makati, Parañaque, Las Piñas, Muntinlupa, Taguig and Pateros.

Regional District IX - (Southern Tagalog & Bicol) comprising the provinces and the cities (except the Municipality of Taytay, Rizal) in the Southern Tagalog and Bicol regions.

Regional District X - (Central and Eastern Visayas) comprising the provinces and the cities in the islands of Cebu, Bohol, Leyte, Samar and Syquijor and the province of Negros Oriental and the cities within.

Regional District XI - (Western Visayas) - comprising the provinces of Iloilo, Capiz, Antique and Negros Occidental and the cities within.

Regional District XII - (Mindanao) comprising the provinces and the cities in the islands of Mindanao, Sulu, Basilan, Tawi-Tawi and Camiguin

(Amended Oct. 24, 1984)

### SECTION 3. QUALIFICATIONS

#### a) Qualifications for Directors at large

A candidate for Director at large shall satisfy all the following requirements:

1. Must be a corporate member in good standing of UAP.
2. Must have five (5) consecutive years of active practice and service to the UAP immediately prior to nomination.
3. Must have been endorsed by the National Committee on Nominations.
4. Must have been an officer of a UAP Chapter or a UAP Fellow or must have served as a member of the National Board.
5. Must have demonstrated his dedication to the profession in general and to UAP in particular.
6. Must possess managerial capability, varied training and expertise necessary to accomplish the requirements of the position.
7. Must possess good moral character and must have adhered to the



b) Qualifications for District Directors

A candidate for district director shall satisfy all of the above requirements for director at large including the following:

- Must be a member of a chapter within the district he intends to represent. (Amended Oct. 24, 1984)

SECTION 4. TERM OF OFFICE

a) National Board of Directors - The members of the National Board of Directors shall serve for one (1) year starting on January 1st up to December 31st of the calendar year, or until their successors shall have been duly elected and qualified. No member of the Board of Directors shall hold office for more than three (3) consecutive terms. (Amended Oct. 24, 1984)

SECTION 5. EXECUTIVE COMMITTEE

The Executive Committee of the National Board shall be composed of the President, Vice President for Operations, Vice President for Programs and Development, National Secretary, National Treasurer and the Chancellor of the College of Fellows who shall sit as ex-officio member. The Executive Committee is empowered to meet and decide on matters of utmost importance and urgency when the whole Board is not in a position to meet, except matters required by law to be decided by the Board of Directors. All decisions of the Executive Committee pertaining to policies and programs must be ratified by the National Board. (Amended Oct. 24, 1984)

ARTICLE VI

NATIONAL OFFICERS

SECTION 1. The officers of the UAR who are elected by the National Board of Directors from among the directors at large are the National President, Vice President-Operations, Vice President-Programs and Development, National Secretary and National Treasurer. (Amended Oct. 24, 1984)

## SECTION 2. DUTIES

### a) President. The duties of the president are:

1. He shall be the chief executive of the UAP and as such shall preside over all the meetings of the Board of Directors, Executive Committee, Chapter Presidents Assembly and the General Membership of the UAP;
2. He shall supervise all its business and social affairs;
3. He shall sign Contracts, Directives and other Legal Instruments which have been approved by the Board of Directors; and
4. He shall form the different committees and represent the UAP in conferences and gatherings to which the Board of Directors has to attend. (Amended Oct. 24, 1984)

### b) Vice President

#### 1. There shall be two Vice Presidents namely:

1.1 Vice President for Operations who shall be responsible for the effective supervision of chapters thru the Regional District Directors, to insure, among others that their activities are in accordance with the policies of UAP and that the programs and projects of UAP are carried out and implemented.

1.2 Vice President for Programs and Development who shall be responsible for the duties of the commission chairmen in the study, research and formulation of policies, programs and projects intended to attain the objectives of the UAP, subject to the approval of the National Board.

2. The sequence of succession to the Presidency shall be as follows: Vice President for Operations and then Vice President for Programs and Development. (Amended Oct. 24, 1984)

### c) Secretary. The duties of the Secretary are:

1. He shall issue all notices, circulars, or call for, and record or supervise the proper recording of all minutes of the meetings of the UAP, the Board of Directors and the Executive Committee.  
(Amended Oct. 24, 1984)



2. He shall have the charge and custody of all the records, correspondences, and all legal matters of the UAP; and
3. He shall perform such other functions as may, from time to time, be required of him by the President and the Board of Directors.

d) Treasurer. The duties of the Treasurer are:

1. He shall have the over-all supervision of the financial affairs of the UAP;
2. He shall collect all fees, dues and other obligations of the members and issue receipts therefore and disburse budgeted funds as necessary and in accordance with approved procedures and may purchase securities or sell and transfer those placed under his charge by the UAP as directed by the Board of Directors.
3. He shall sign all instruments of the UAP wherein his signature is required by law and shall perform all such duties for the UAP as may be assigned to him by the President and the Board of Directors.

e) Commission Chairmen

1. There shall be four (4) Commission Chairmen who shall be under the direct supervision of the Vice President for Programs and Development namely:
  - 1.1. Commission Chairman for Private Practice
  - 1.2. Commission Chairman for Governmental and External Affairs
  - 1.3. Commission Chairman for Education
  - 1.4. Commission Chairman for Internal Affairs
2. Duties. The Commission Chairman shall be responsible, with the assistance of the committees under his supervision, for the study, research and formulation of policies and programs relevant to the matter within the jurisdiction of his commission, to be submitted for consideration by the National Board of Directors. He shall supervise and coordinate all functions and activities of committees assigned to him. He shall sit as ex-officio member of the National Board of Directors.

3. The commission chairmen shall be recommended by the Vice President for Programs and Development and appointed by the President, subject to the confirmation of the Board. (Amended Oct. 24, 1984)

## ARTICLE VII

### ADMINISTRATIVE OFFICER

SECTION 1. The Administrative Officer shall be a college graduate with managerial ability and shall be appointed by the President subject to the confirmation of the Board. (Amended Oct. 24, 1984)

SECTION 2. The Administrative Officer shall manage the Secretariat, attend to all administrative matters and perform such tasks assigned by the President and the National Board. The remuneration shall be fixed by the National Board. The Administrative Office shall recommend to the National Board the personnel and equipment necessary for the performance of administrative tasks. (Amended Oct. 24, 1984)

## ARTICLE VIII

### CONSULTATIVE BODIES

The following are the consultative bodies of UAP:

SECTION 1. THE COLLEGE OF FELLOWS. The College of Fellows shall be composed of all corporate members who hold the title of "Fellow, UAP".

SECTION 2. LEGAL COUNSEL. The National Board may hire the services of a legal counsel on a monthly salary or retainer's fee basis, to assist the Board in all legal matters that may arise during the performance of the duties of the members of the Board and as a consequence of the operation of UAP. (Amended Oct. 24, 1984)



ARTICLE IX

COMMITTEES

SECTION 1. STANDING COMMITTEES. Standing committees shall be organized to assist the National Board of Directors in conducting the affairs of UAP. The following shall be the standing committees under the respective Commission Chairman.

- a) Commission Chairman for Private Practice
  - a.1 Professional Practice
  - a.2 Ethics
  - a.3 General Welfare
  - a.4 Allied Professions
  - a.5 Competition
- b) Commission Chairman for Governmental and External Affairs
  - b.1 Legislation
  - b.2 International Affairs
  - b.3 National and Civic Affairs
  - b.4 Public Relations
- c) Commission Chairman for Education
  - c.1 Architects Continuing Education (ACE)
  - c.2 Pilipino Architectural Legacies (PAL)
  - c.3 Research
  - c.4 Academic Institutions
- d) Commission Chairman for Internal Affairs
  - d.1 Chapter Organization
  - d.2 Membership
  - d.3 Awards
  - d.4 Ways and Means
  - d.5 By-Laws
  - d.6 General Information

(Amended Oct. 24, 1984)

- a) Each committee shall be headed by a chairman and composed of members coming from the general membership.
- b) The chairman of standing committees shall be recommended by the commission chairmen, endorsed by the Vice President for Programs and Development and appointed by the President subject to the approval of the National Board.
- c) The members of the standing committees shall be appointed by the Commission Chairmen subject to the approval of the Vice President for Programs and Development.
- d) Special Committee, Task Force and Ad Hoc Committees may be created by the President when the need arises, whose chairmen and members shall not be subject to the foregoing limitations, subject to approval by the National Board of Directors.  
(Amended Oct. 24, 1984).

### SECTION 3. DUTIES AND FUNCTIONS OF COMMITTEES

#### A. Private Practice

- a) Committee on Professional Practice - To establish and promote the highest standards and excellence in the practice and service of the architectural profession.
- b) Committee on Ethics - To establish and promote the highest standards of ethical conduct in the practice and service of the architectural profession.
- c) Committee on General Welfare - To render any lawful and appropriate assistance to any of its members. To study and devise systems and methods of creating job opportunities for the available and potential supply of UAP manpower. Develop a program that will effectively stimulate and create demands from the government and private sector in the country and abroad.
- d) Committee on Allied Profession - To cooperate and coordinate with other allied professions, trades and industry.



- e) Committee on Competition - To take charge of matters regarding competitions in the practice of the architectural profession.

(Amended October 24, 1984)

## B. Governmental and External Affairs

- a) Committee on Legislation - To study laws affecting architecture and to propose desirable amendments when necessary; to propose new laws and lobby for legislation of bills favorable to the profession of architecture.
- b) Committee on International Affairs - To establish affiliation and closer ties with allied organizations abroad. To promote correspondence, travel, cultural, conferences, seminars and fellowship grants in foreign countries. To cooperate and coordinate with international organizations in the field of architecture, environmental design and other fields of arts, science and technology.
- c) Committee on National and Civic Affairs - To participate in matters concerning national development of the country, develop awareness of the architect in national and civic affairs, especially setting forth what the individual architect can do so as to promote and develop the functions and responsibilities of the architect to society in general, and work towards making architectural leadership felt in national and civic affairs through cooperation with community organizations.
- d) Committee on Public Relations - To promote the image of the UAP and the architectural profession and to establish relations with media and to promote a program to educate the public regarding the architectural profession. (Amended Oct. 24, 1984)

## C. Education

- a) Committee on Architects Continuing Education - To study and propose activities and projects that shall enhance the technical competence and widen the perspective of members of UAP.



pile and preserve for purposes of emulation, guidance and improvement of UAP members the exemplary architectural works of Filipino Architects.

- c) Committee on Research - To establish and organize a system of gathering information, data and innovations in the practice of architecture, operate a bank of information and serve as a data center for the profession.
- d) Committee on Academic Institution - To conduct researches, accumulate and disseminate information and ideas in architecture, environmental design, ecology, technology, culture and other related fields to uplift the standards of architectural education. To incite the full cooperation of academic institution. (Amended Oct. 24, 1984)

#### D. Internal Affairs

- a) Committee on Chapter Organization - To promote the objectives of the UAP thru the organization of chapters, unify its efforts, and better administer its affairs in the various subdivisions of its domain and to coordinate and combine the efforts of its members within said subdivisions.
- b) Committee on Membership - To take charge of all matters concerning membership. To effect the registration of all registered architects, as members of UAP. Maintain an up-to-date listing of members with their complete personal and professional data and to set up criteria to define member status as to their standing with the UAP.
- c) Committee on Awards - To take charge of all matters regarding recognition for services rendered to the UAP and the architectural profession and the granting of awards as incentives.
- d) Committee on Ways and Means - To conduct studies and research with the end in view of placing the UAP in sound financial condition to meet its obligations and finance its projects. To study and recommend ways and means as to feasibility and proper implementation of UAP's projects and to study and recommend an effective program in the



- nations, bequeaths, etc.
- e) Committee on By-Laws - To study and make recommendations on proposed amendments and interpretations of the By-Laws of UAP.
  - f) Committee on General Information - To establish a system of communication with all registered architects of the Philippines and to organize, establish and supervise over all information and publications of the organization for proper dissemination to members. (Amended Oct. 24, 1984)

## ARTICLE X

### CHAPTERS

SECTION 1. A chapter of the United Architects of the Philippines (UAP) is created for the purpose of promoting maximum participation of all the members in UAP affairs and advancing the objectives of the organization. A chapter of the United Architects of the Philippines shall be the extension of the National organization in the Chapter's territory or jurisdiction in the District, through which all programs and projects shall be carried out and implemented, except when the nature of a project shall require direct implementation by the national organization, in which case the National Board of Directors shall assign the appropriate standing committee or organize an appropriate ad-hoc committee for the purpose.  
(Amended Oct. 24, 1984)

SECTION 2. The National Board of Directors shall adopt a uniform UAP Chapter By-Laws and such rules, regulations and policies as maybe necessary for the attainment of UAP objectives thru chapter activities. Once the Uniform Chapter By-Laws is adopted by the National Board, it shall be promulgated and amendments thereto can only be adopted subject to the approval of the majority of the chapter presidents. The National Board of Directors shall always have the authority to fix the territory or boundaries of each chapter or change the same from time to time as it may deem necessary to serve the best interests of the UAP. (Amended Oct. 24, 1984)

SECTION 3. The National Board of Directors thru the Committee on Chapter Organizations, coordinating with the Regional District Directors, shall organize chapters in the Districts as the situation and/or the number of architects therein shall require. A UAP Chapter shall have a minimum of 20 members and maximum of 100 members. (Amended Oct. 24, 1984)

SECTION 4. PROVISIONAL CHAPTER

Provisional UAP Chapters shall be such organizations which generally subscribe to the purposes and objective of the UAP, situated in very remote places of the country, where there are at least seven (7) corporate members but less than twenty (20), the required minimum for a regular chapter. (Amended Oct. 24, 1984)

SECTION 5. The Vice President for Operations thru the Regional District Directors shall supervise and coordinate the activities of all UAP Chapters for the purpose of promoting maximum participation of members in UAP Affairs, and effective administration and operation of the UAP organization and shall render periodic reports to the Executive Committee and National Board of Directors as said bodies may require. The Regional District Director may recommend thru the Vice President for Operations the appointment of Regional District Deputies by the President, subject to the confirmation by the National Board of Directors, as may be required by the District to assist him in supervising the chapters. (Amended Oct. 24, 1984)

SECTION 6. Every UAP Chapter shall be governed by the UAP Uniform Chapter By-Laws and may adopt other provisions in their By-Laws and such rules and regulations for its own local government, provided that they are not contrary to the UAP Uniform By-Laws and subject to the confirmation of the National Board. (Amended Oct. 24, 1984)

ARTICLE XI

CHAPTER PRESIDENTS ASSEMBLY

SECTION 1. The assembly is composed of all incumbent Chapter Presidents.



SECTION 2. Chapter Presidents shall meet to discuss and exchange ideas; monitor implementation of programs and projects; compare results of programs and projects and evaluate difficulties and successes. The Chapter Presidents Assembly shall be scheduled by the Executive Committee.

(Amended Oct. 24, 1984)

SECTION 3. The assembly shall be attended by the National Board of Directors and presided over by the National President. (Amended Oct. 24, 1984)

## ARTICLE XII

### ELECTIONS

SECTION 1. Annual elections shall coincide with the Annual Meeting or Convention of UAP during the second or third week of October of each year. A polling place in the convention site shall be designated by the National Board thru the duly appointed Commission on Elections. The plurality of members of the Electoral College shall be sufficient to elect the Members of the National Board. The Induction of Officers and Members of the Board of Directors shall be held on the last day of the convention. (Amended Oct. 24, 1984)

SECTION 2. All elections shall be by secret ballot based on democratic and popular concept of free will and judgment. The power to elect shall be exercised by the general membership thru the Electoral College whose members shall come from the chapters and the National Board. (Amended Oct. 24, 1984)

SECTION 3. Every chapter shall be entitled to one (1) member of the Electoral College for every twenty (20) corporate members in good standing, who shall be elected by the general membership of the chapter during their annual membership meeting. The chapter shall also elect an equal number of alternate members to the Electoral College who shall exercise the power of the regular members in case of their absence. In addition to the foregoing, the incumbent presidents of chapters and provisional chapters shall also be members of the Electoral College, provided that their votes shall not be delegated and shall be cast by them personally.

(Amended Oct. 24, 1984)



CTION 4. The incumbent members of the National Board of Directors  
all also be members of the Electoral College, provided that they shall  
at their votes personally. (Amended Oct. 24, 1984)

CTION 5. Campaign materials shall be produced only by the National  
ecretariat under the direct supervision of the Commission on Elections  
OMELEC). No other campaign material shall be used by any candidate,  
otherwise he shall be subject to disqualification. (Amended Oct. 24, 1984)

CTION 6. The Committee on Nominations, composed of one member from each  
istrict, except the incumbent district director, and one chairman who is  
e Chancellor of the College of Fellows, shall be constituted by the in-  
ubent National Board of Directors at least 120 days prior to the UAP  
ual meeting and national elections. Its main function shall be to  
ork out and make sure that all candidates for officers and members of  
e National Board of Directors of UAP shall conform to the qualifications  
candidates set forth in this By-Laws and to officially nominate them  
ordingly. The Committee on Nominations thru its district representa-  
re shall conduct a consensus in every district, at least 30 days be-  
re the elections, to arrive at a common candidate from among the corpo-  
te members in the district. In case of failure to arrive at a common  
andidate, the Committee on Nominations shall submit to the Electoral  
llege the names of all qualified and willing to serve corporate members  
candidates for District Directors. (Amended Oct. 24, 1984)

#### CTION 7. COMMISSION ON ELECTION

The Commission on Elections composed of one representative from  
ch district shall be appointed by the National President and confirmed  
the National Board at least 120 days prior to the national election  
d shall hold office until December 31 of the calendar year. The members  
the Commission on Elections shall elect from among themselves their  
airman. (Amended Oct. 24, 1984)

#### CTION 8. ELECTION CODE

The existing election code or rules governing the procedure of elec-  
ons duly approved by the National Board of Directors and the general



SECTION 4. The incumbent members of the National Board of Directors shall also be members of the Electoral College, provided that they shall cast their votes personally. (Amended Oct. 24, 1984)

SECTION 5. Campaign materials shall be produced only by the National Secretariat under the direct supervision of the Commission on Elections (COMELEC). No other campaign material shall be used by any candidate, otherwise he shall be subject to disqualification. (Amended Oct. 24, 1984)

SECTION 6. The Committee on Nominations, composed of one member from each district, except the incumbent district director, and one chairman who is the Chancellor of the College of Fellows, shall be constituted by the incumbent National Board of Directors at least 120 days prior to the UAP annual meeting and national elections. Its main function shall be to seek out and make sure that all candidates for officers and members of the National Board of Directors of UAP shall conform to the qualifications of candidates set forth in this By-Laws and to officially nominate them accordingly. The Committee on Nominations thru its district representative shall conduct a consensus in every district, at least 30 days before the elections, to arrive at a common candidate from among the corporate members in the district. In case of failure to arrive at a common candidate, the Committee on Nominations shall submit to the Electoral College the names of all qualified and willing to serve corporate members as candidates for District Directors. (Amended Oct. 24, 1984)

#### SECTION 7. COMMISSION ON ELECTION

The Commission on Elections composed of one representative from each district shall be appointed by the National President and confirmed by the National Board at least 120 days prior to the national election and shall hold office until December 31 of the calendar year. The members of the Commission on Elections shall elect from among themselves their Chairman. (Amended Oct. 24, 1984)

#### SECTION 8. ELECTION CODE

The existing election code or rules governing the procedure of elections duly approved by the National Board of Directors and the general



membership as provided by this By-Laws, shall be amended by the National Board of Directors to conform to amendments in this By-Laws affecting elections. (Amended Oct. 24, 1984)

## ARTICLE XIII MEETINGS

### SECTION 1. ANNUAL MEETING

The Annual Meeting of all members of the UAP for the purpose of electing the members of the National Board of Directors shall be held either during the 2nd or 3rd week of October of each year at the time and place to be designated by the Board of Directors. Notices of said annual meeting shall be sent by the National Secretary to all members thru the chapters in their addresses appearing in the records of the UAP, by mail or personal delivery at least fifteen (15) days before the scheduled date of the meeting furnishing the members of the agenda of said Annual Meeting. (Amended Oct. 24, 1984)

### SECTION 2. SPECIAL GENERAL MEETING

Special general meeting of the members of the UAP may be called by the President, or by a Resolution of the Board, or by written petition of at least 20% of the corporate members in good standing sent to the National Secretary who shall issue the notice for such a special meeting.

### SECTION 3. REGULAR MEETING

Regional conferences authorized by the Board held in regional chapter districts shall be considered as Regular Meetings of the UAP unless otherwise stipulated.

### SECTION 4. RIGHT OF CORPORATE MEMBERS

During annual, regular and special meetings of the general membership, the individual corporate member shall have the right and prerogative to participate and vote, except in the case of elections where such right is delegated by the general members to the Electoral College.

(Amended Oct. 24, 1984)



## SECTION 5. NOTICE OF MEETINGS

The National Secretary shall notify in writing each and every member of the UAP at least two (2) weeks prior to the Annual, Regular or Special General Meetings of the UAP, specifying the day, hour, place and nature of business to be taken up..

## SECTION 6. BOARD MEETINGS

The Board of Directors shall hold a regular meeting every other month of the year and such special board meetings as may be called by the President or at the written request of at least five (5) directors.

(Amended Oct. 24, 1984)

## SECTION 7. EXECUTIVE COMMITTEE MEETINGS

The Executive Committee shall hold regular meetings every month and as may be called by the President. (Amended Oct. 24, 1984)

## SECTION 8. CONDUCT OF MEETINGS

The meeting of the UAP shall be conducted in accordance with the Robert's Rules of Order.

## ARTICLE XIV

### ARCHITECTURE WEEK

SECTION 1. The UAP thru its districts and chapters shall celebrate nationwide Architecture Week during the 2nd week of December. The National Board shall set the program of activities. (Amended Oct. 24, 1984)

## ARTICLE XV

### QUORUM

SECTION 1. In the Annual Meeting of the UAP, a majority of the Corporate members in good standing shall constitute a quorum save and except in those cases where corporation law requires the affirmative vote of a greater proportion. In the regular and special meetings of the UAP, quorum shall be established in accordance with latest Robert's Rules of Order, save and except in those cases where corporation law requires the affirmative vote of a greater proportion.

SECTION 2. In the meetings of the Board, nine (9) members present shall constitute a quorum. (Amended Oct. 24, 1984)

#### ARTICLE XVI

##### VACANCIES & APPOINTMENTS

SECTION 1. Except in those cases where a vacancy is filled up in accordance with other provisions of this By-Laws, any vacancy among the officers and directors shall be filled by the Board of Directors remaining if they still constitute a quorum. The officer or director succeeding to the vacancy shall hold office during the unexpired term of his predecessor.

SECTION 2. In the event that the remaining board members do not constitute a quorum, the vacant position or positions shall be filled up automatically by the candidate who received the next highest vote during the elections at the last Annual General Meeting.

SECTION 3. In the appointment of employees, the conditions of employment and compensation must be clearly stated. Any appointment or termination of service of any employee of the UAP made by the president shall only be valid after its confirmation by the Board of Directors.

#### ARTICLE XVII

##### SEAL AND BANNER

SECTION 1. The corporate seal and banner of the UAP and its design shall be adopted and approved by the incorporators of the UAP. They shall contain the name of the UAP and the date of its foundation.

#### ARTICLE XVIII

##### PUBLICATIONS

SECTION 1. The UAP shall publish an Official Organ, which shall be issued as the Board of Directors may decide. The title, management and financing of such publication shall be under the supervision of the Board of Directors of the UAP.



ARTICLE XIX  
AMENDMENTS

SECTION 1. This By-Laws may be amended, repealed or altered in whole or in part subject to the following conditions and procedure:

a) Proposed amendments must first be submitted to the Committee on By-Laws for study and evaluation.

b) The Committee shall refer the proposals, as studied and evaluated, to the Chapter Presidents thru the Vice President for Operations.

c) Each Chapter President shall call for a General Chapter membership meeting to discuss the proposals. The results shall be presented to the Chapter Presidents Assembly. Its consensus shall then be endorsed to the National Board who shall act accordingly.

d) The National Board of Directors shall endorse to the general membership the proposed amendment for approval during the annual general membership meeting or a meeting called for that purpose. (Amended Oct. 24, 1984)

ARTICLE XX

EFFECTIVITY

SECTION 1. This amended By-Laws shall take effect <sup>upon approval by the SEC</sup> ~~on January 1, 1986~~ except provisions affecting elections and nominations which shall take effect ~~upon approval~~ to enable the holding of elections under the October 24, 1984 amendments in October 1985. (Amended Oct. 24, 1984)

(SGD.) NORBERTO M. NUKE

(SGD.) NATHANIEL VON EINSIEDEL

(SGD.) VICTOR N. TIOTUYCO

(SGD.) LIBRADO M. MACALINAO

(SGD.) CONSTANTINO F. AGBAYANI

(SGD.) FELIPE M. MENDOZA

(SGD.) MANUEL T. RESURRECCION

(SGD.) ROGELIO J. NAZ

(SGD.) JOSE MACARIO B. DE LEON

(SGD.) FIDEL J.R. SIAPNO

(SGD.) SERVILLANO C. MAPESO

(SGD.) RAMIRO L. GARCIA, JR.

(SGD.) AUGUSTO C. NABLE

(SGD.) RICARDO R. PORLETE

(SGD.) MANUEL T. MAÑOSA, JR.